

## CEHD Information Security Procedure IS-1 Roles and Responsibilities

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### Procedure Statement

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From TAMU SAP 29.01.03.M0.01

The College of Education and Human Development of Texas A&M University's (CEHD) electronic information resources are vital academic and administrative assets which require appropriate safeguards. Computer systems, networks, and data are vulnerable to a variety of threats. These threats have the potential to compromise the confidentiality, integrity, and availability of the College's information resources. The purpose of this procedure is to establish the responsibilities and information security controls necessary to maintain the confidentiality, integrity, and availability of those information resources.

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### Official Procedure and Responsibilities

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The Dean of the College of Education and Human Development is responsible for ensuring that an appropriate security program is in effect for all information resources (instructional, research, and administrative) within the college. (TAMU SAP 29.01.03.M0.01 2.2, 3.1)

The Dean has delegated operational responsibility for compliance with state (TAC 202) and university information security requirements (SAP 29 to Technology Services within the Dean's Office of the CEHD. (TAMU SAP 29.01.03.M0.01 2.4) This includes creating and maintaining security plans for CEHD information resources as well as annual risk assessments.

Within Technology Services, an Information Security Officer (ISO) shall be appointed. The ISO has the responsibility to review IT security-related processes within the college and provide recommendations to the CEHD Dean, Technology Services staff, and other college employees.

Approved By:   Arlen Strader   Date:   7/28/2017  

CEHD ISO